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衛生署
學生健康服務總部
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藍田分科診所 4 樓
電話：3163 4600



The Government of the Hong Kong
Special Administrative Region
Department of Health
Student Health Service
Head Office
4/F Lam Tin Polyclinic, 99 Kai Tin Road,
Kwun Tong, Kowloon.
Tel. No.: 3163 4600

21 August 2023

Dear Parents/Guardians,

Student Health Service

The Student Health Service of the Department of Health is now conducting enrolment exercise for the 2023/2024 school year. The annual health assessment will be arranged for all primary and secondary day school students. **The service period starts from November 2023 to October 2024.** We would like to invite your child to participate in the service.

The objectives of Student Health Service are to safeguard both the physical and psychological health of students through health promotion and disease prevention services, enabling them to gain the maximum benefit from the education system and develop their full potential. Our scope of service includes health assessment (including physical examination, growth and puberty assessment when necessary), individual health counselling and health education. For details of the health programmes categorised by grade and the letter of “Hearing Screening Test for Secondary 2 Students”, you may refer to the “Health Programmes at Student Health Service Centre” at <http://www.shs.gov.hk/healthprog.pdf> and https://www.studenthealth.gov.hk/tc_chi/resources/resources_forms/resources_forms.html.

Enrolled students of the Student Health Service will be given an annual appointment at a designated Student Health Service Centre. Due to service adjustment of Student Health Service starting from 2023/2024 school year, the Centre designated for your child is West Kowloon Government Offices Student Health Service Centre at 2/F, South Tower, West Kowloon Government Offices, 11 Hoi Ting Road, Yau Ma Tei, Kowloon. The service hours will remain unchanged (details are in the appendix). An appointment letter will be sent to you through the school about one month before the appointment date. You are invited to accompany your child on the appointed date. Student Health Service Centre may contact you at the given phone number if necessary when you cannot accompany your child. In exceptional circumstances where we could not reach you, we may seek support from school to contact you.

Students joining Student Health Service will be charged according to their eligibility status. The service is provided free to students who are “eligible persons” (please see “Notes for Parents / Guardians” for details). Please return the completed “Application and Consent Form” to the school at your earliest convenience (if you do not agree to enrol your child in the Student Health Service, please complete Parts A and C of the form).

For further details of the Student Health Service, you may browse the Student Health Service website <http://www.studenthealth.gov.hk> or refer to the QR code on the application form. For enquiries, please call our staff at 2382 2220 / 2383 2976.

Yours faithfully,

(Dr. Thomas CHUNG)
Consultant Community Medicine
Family and Student Health Branch
Department of Health

Notes for Parents/Guardians

Please take note of the followings:

1. The Student Health Service provides yearly health assessment for health promotion and disease prevention. In between assessments, if student is unwell or has any other health concerns or needs curative service, may seek medical treatment from the General Out-Patient Clinics of the Hospital Authority or private medical practitioners. **For students with academic problems, they or their parents should seek advice from teachers or student guidance officers.** For details of the health programmes categorized by grade, you may refer to the “Health Programmes at Student Health Service Centre” at <http://www.shs.gov.hk/healthprog.pdf>.
2. Students joining the Student Health Service will be charged according to their “eligible persons” and “non-eligible persons” status. Student Health Service may obtain relevant documentation relating to the students from the students and their parents/guardians for the verification of their eligibility status for fee-determination purpose. Students with one of the following valid identity documents belong to “eligible persons”:
 - i) Hong Kong Permanent Identity Card / Hong Kong Identity Card (subject to further checking)
 - ii) Hong Kong Birth Certificate with permanent resident status of Hong Kong Special Administrative Region (HKSAR) indicated as “ESTABLISHED”
 - iii) Hong Kong Birth Certificate with permanent resident status of HKSAR indicated as “NOT ESTABLISHED”, but the Permit to Remain in the HKSAR shows that:
 - a. unconditional stay in HKSAR has been granted
 - b. the holder is permitted to remain until (date) and provided that the holder **is not a visitor** and **has not overstayed in Hong Kong**
 - iv) HKSAR Passport
 - v) HKSAR Re-entry Permit
 - vi) HKSAR Document of Identity for Visa Purpose bearing valid visa endorsement to stay in Hong Kong
 - vii) Travel documents with one of the following labels /stamps issued by the Immigration Department:
 - a. “The right to land in Hong Kong”
 - b. “The holder was permitted to land”
 - c. “Previous conditions of stay are hereby cancelled”
 - d. “Eligibility for Hong Kong permanent identity card verified”
 - e. “Certificate of Entitlement to the right of abode in HKSAR”
 - f. “Unconditional stay” (subject to further checking)
 - g. “Permitted to remain until (date)” / “permission to remain extended until (date)” provided that the holder **is not a visitor** and **has not overstayed in Hong Kong** (subject to further checking).
 - viii) Certificate of Exemption
 - ix) Consular Corps Identity Card

The Student Health Service is provided free of charge for students who are “eligible persons”. For those who are “non-eligible persons”, e.g. holders of travel document (passport, Two-way Permit) showing their status as “Visitors” or holders of Form of Recognizance, have to pay on the appointment day the gazetted annual fee (the prevailing rate is HK\$615). Students have to provide relevant identity documents for the checking of their eligibility for free service.

For eligibility of the rates of charges applicable to “eligible persons”, please refer to the Gazette Notice 5114.

3. Enrolled students will be given an annual appointment of approximately 90 minutes for health assessment and health education at a designated Student Health Service Centre. The health assessment will be conducted in either English or Chinese. You are invited to accompany your child during the assessment. The service hours of the centre are 9 am to 1 pm and 2 pm to 6 pm from Monday to Friday (except public holidays) (**Tai Po Student Health Service Centre is closed on Wednesday**). Most students will be given an appointment outside school hours.
4. Parents and children are most welcome to make use of the Health Education Infoline 2833 0111 provided by the Department of Health or browse the Student Health Service website <http://www.studenthealth.gov.hk> for information on Student Health Service.
5. For enquiries, please call the Student Health Service Centre during service hours.





Application & Consent Form for Student Health Service 2023/2024

Department of Health

(Please complete this form in BLOCK letters using ball pen)

A. Student/ Participant Particulars (This part must be completed and <input checked="" type="checkbox"/> as appropriate)					
Name of Student /Participant (Please complete the name as printed on Identity Card / Birth Certificate)				Date of Birth	
Surname (English)		Other name (English)		Day Month Year	
Surname (Chinese)		Other name (Chinese)		<input type="checkbox"/> Male <input type="checkbox"/> Female	
Name of school (if applicable)				<input type="checkbox"/> AM <input type="checkbox"/> PM <input type="checkbox"/> Whole Day Class <input style="width: 40px; height: 20px;" type="text"/>	
<p>* Student should bring along the stated identity document on the day of the annual health assessment.</p> Type of document: <input type="checkbox"/> HK Permanent Identity Card <input type="checkbox"/> HK Birth Certificate (with permanent resident status of HKSAR indicated as "ESTABLISHED") <input type="checkbox"/> HKSAR Passport <input type="checkbox"/> HKSAR Re-entry Permit <input type="checkbox"/> HKSAR Document of Identity for Visa Purpose (bearing valid visa endorsement to stay in HK) <input type="checkbox"/> Valid travel document (Passport) with label / stamp showing "right to land" / "right of abode" / "unconditional stay" / "permitted to land" in HK / "previous conditions of stay are hereby cancelled" / "eligibility for HK permanent identity card verified" <input type="checkbox"/> Valid travel document (Passport) with label / stamp showing "permitted to remain until (date)" or "permission to remain extended until (date)" in HK provided that the holder is not a visitor and has not overstayed in HK <input type="checkbox"/> Travel document (e.g. Passport, Two-way Permit) showing the holder's status as "Visitor" / holders of Form of Recognizance (should be charged at "non-eligible person" rate) Student who selects the following documents is required to further provide requested information to prove his / her eligibility. Otherwise, he / she would be charged at "non-eligible person" rate. <input type="checkbox"/> HK Birth Certificate (with permanent resident status of HKSAR indicated as "NOT ESTABLISHED") <input type="checkbox"/> HK Identity Card (only applicable for the age of 11 or above) <input type="checkbox"/> Other identity documents, please specify _____					
Document No.:				<input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/>	
B. Consent and Declaration (If you agree to enrol your child in the Student Health Service, please complete this part)					
Place of Birth		Period of arrival in Hong Kong (Not for child born in Hong Kong)		Day-time contact telephone no. of parent / guardian (Remarks: for phone contact and receiving SMS message)	
		<input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> Month Year			
Address: Room				Home telephone no. / other cell phone no.	
Floor					
Block					
<input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/>					
Building					
Street					
District					
Mail Collection Number					
<input type="checkbox"/> Hong Kong <input type="checkbox"/> Kowloon <input type="checkbox"/> New Territories <input type="checkbox"/> Others _____					
I agree to enrol the above named child in the Student Health Service. I give consent to and authorise the Director of Health to obtain or disclose all relevant information relating to the child from me, the school the child is attending, the service providers engaged by Student Health Service, Government Departments and Bureaux and relevant parties for the purpose of enrolment and follow-up appointment and establishing the eligibility status of the child for fee-determination purpose. (The Student Health Service is provided free for those students who are "eligible persons". For "non-eligible persons", they have to pay on the appointment day the gazetted annual fee, the prevailing fee is HK\$615.)					
Signature of Parent / Guardian _____			Relationship <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Guardian		
Name of Parent / Guardian _____			Date _____		
(Please complete in block letter)					
C. Do not agree to enrol (If you disagree to enrol your child in the Student Health Service, please complete this part)					
I do not agree to enrol the above named child in the Student Health Service.					
Reason for non-enrolment _____					
Signature of Parent / Guardian _____			Relationship <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Guardian		
Name of Parent / Guardian _____			Date _____		
(Please complete in block letter)					

Statement of Purposes Student Health Service

Purpose of Collection

1. The personal data are provided by patients and clients with whom the Department of Health (DH) interacts in the delivery of the services, and other related activities. The personal data provided will be used by DH for validation of authenticity of identity for the following purposes:
 - a. Proof of eligibility;
 - b. Providing services including but not limited to clinical service, appointment arrangement and notification and client relation matters;
 - c. Record of test results / examination / investigation / treatment for continuation of care or reference by other medical professionals;
 - d. Consent for particular treatments / tests;
 - e. Tracking of payment;
 - f. Suspected outbreak investigation;
 - g. For notification of tuberculosis or other disease reportable/ notifiable for public health purposes;
 - h. Tracing defaulters for follow-up / treatment;
 - i. Record of enrolment / management;
 - j. For preparing statistics and accounting reports, epidemiological surveillance, carrying out research or teaching purpose; and
 - k. Audit purpose.

- * The provision of personal data is voluntary. If you do not provide sufficient information, we may not be able to prove your eligibility for specific service / activities and cannot provide service / assistance to you or even the service / assistance may still be provided, you will be charged at the "non-eligible persons" (usually higher) rate.

Classes of Transferees

2. The personal data you provide are mainly for use within the DH but they may also be disclosed to other Government bureaux / departments or relevant parties for the purposes mentioned in para. 1 above, if required. Apart from this, the data may only be disclosed to parties where you have given consent to such disclosure or where such disclosure is allowed under the Personal Data (Privacy) Ordinance.

Access to Personal Data

3. You have a right of access and correction with respect to personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data. A fee may be imposed for complying with a data access request.

Enquiries

4. Enquiries concerning the personal data provided, including the making of access and corrections, should be addressed to:

Student Health Service

Clerical Officer

4/F, Lam Tin Polyclinic,

99, Kai Tin Road, Kwun Tong, Kowloon

Telephone: 3163 4600

Student Health Service

www.studenthealth.gov.hk



Health Programmes at

Student Health Service Centre

www.shs.gov.hk/healthprog.pdf

